



Code	Category	Course	City
IT 809	IT, Telecommunication , Networking Training Courses	Professional Data Protection officer	Zurich
SM 102	Customer Service, Sales , Marketing Training Courses	Quality Customer Service for Supervisors and Managers	Zurich
AC 104	Administration and Secretarial Training Courses	Effective Administration Skills for Secretaries	Zurich
OG 106	Petroleum, Oil , Gas Training Courses	Finance & Accounting for the Oil & Gas Industry	Zurich
PC 108	Purchasing, Inventory , Contracts Training Courses	Strategic Purchasing and Supply Management	Zurich
PR 110	Public Relations , communication skills Training Courses	Driving Business Performance with Social Media for Motivation of Employees	Zurich
PR 112	Public Relations , communication skills Training Courses	Communicating to Your Senior Management and Key Stakeholders	Zurich
MT 114	Management Training Courses	Successful Management for Business Achievement	Zurich
LC 116	Leadership Training Courses	Creative Strategic Planning and Leadership	Zurich
MA 118	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Planning, Scheduling and Control	Zurich
IT 120	IT, Telecommunication , Networking Training Courses	PLC Telemetry and SCADA Technologies	Zurich
AC 122	Administration and Secretarial Training Courses	Administrative & Executive Secretarial Skills	Zurich



FA 124	Finance, Accounting , Budgeting Training Courses	Accounts Payable From Accounting to Management (Planning, Organizing and Achieving Best Practices)	Zurich
MA 126	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Operational Excellence in the Process Industry	Zurich
MA 128	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Process Plant Optimisation & Energy Conservation	Zurich
MA 130	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Vibration Monitoring, Analysis, Alignment & Balancing	Zurich
OG 132	Petroleum, Oil , Gas Training Courses	Flooding: A to Z of Best Practices	Zurich
OG 134	Petroleum, Oil , Gas Training Courses	Operation, Diagnostics and Maintenance of Equipment for Oil & Gas Production	Zurich
CM 136	Chemical, Mechanical Engineering Training Courses	Heat Transfer: Augmentation Techniques in the Process Industry	Zurich
CM 138	Chemical, Mechanical Engineering Training Courses	Transport of Solids: Hydraulic & Pneumatic Conveying	Zurich
OG 140	Petroleum, Oil , Gas Training Courses	The A to Z of Petroleum Industry	Zurich
CM 142	Chemical, Mechanical Engineering Training Courses	Welding Technology	Zurich
LC 144	Leadership Training Courses	Strategy, Leadership & Innovation: achieving strategy through leadership	Zurich



EE 146	Energy, Electrical Engineering Training Courses	Power Generation: Gas Turbines Co Generation Combined Cycle Plants Wind Power Generation and Solar Power	Zurich
OG 148	Petroleum, Oil , Gas Training Courses	Oil & Gas Economics & Risk Evaluation	Zurich
FA 150	Finance, Accounting , Budgeting Training Courses	International Financial Reporting Standards	Zurich
FA 152	Finance, Accounting , Budgeting Training Courses	The Financial Excellence Programme	Zurich
MA 154	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Leadership	Zurich
MA 156	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Effective Reliability & Maintenance Best Practices	Zurich
OG 158	Petroleum, Oil , Gas Training Courses	Oil & Gas Accounting & Performance Measurement	Zurich
MA 160	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Shutdown Planning	Zurich
FA 162	Finance, Accounting , Budgeting Training Courses	Fast Closing Month end & Year end Accounts	Zurich
FA 164	Finance, Accounting , Budgeting Training Courses	Setting & Controlling Budgets	Zurich
FA 166	Finance, Accounting , Budgeting Training Courses	Preparing Budgets	Zurich
FA 168	Finance, Accounting , Budgeting Training Courses	Finance, Risk Management & Corporate Governance	Zurich



HS 169	Health, Safety, Security , Environment Training Courses	Prevention and firefighting systems ,Evaluation of advanced risk management	Zurich
HS 171	Health, Safety, Security , Environment Training Courses	Fire risk management strategies, Prevention, Control, Monitor and analyze risk Accidents	Zurich
FA 173	Finance, Accounting , Budgeting Training Courses	Financial Management for Non Financial Professionals	Zurich
FA 175	Finance, Accounting , Budgeting Training Courses	Accounting, Decision Making & Financial Communication	Zurich
FA 177	Finance, Accounting , Budgeting Training Courses	The Advanced Finance Leaders Programme	Zurich
HS 179	Health, Safety, Security , Environment Training Courses	IOSH Managing Safely	Zurich
HS 181	Health, Safety, Security , Environment Training Courses	Contamination and Hazardous Wastes Management and Prevention	Zurich
PR 183	Public Relations , communication skills Training Courses	Media Management in Crisis Communications	Zurich
HS 185	Health, Safety, Security , Environment Training Courses	Developing an Effective Safety Culture	Zurich
HS 187	Health, Safety, Security , Environment Training Courses	Excellence in Health Care Management	Zurich
HS 189	Health, Safety, Security , Environment Training Courses	Environmental Monitoring and Modelling: Environmental Management Systems	Zurich
HS 191	Health, Safety, Security , Environment Training Courses	Level 4 Award in Health & Safety in the Workplace	Zurich
HS 193	Health, Safety, Security , Environment Training Courses	Alarm Management	Zurich



HS 195	Health, Safety, Security , Environment Training Courses	HSE Leadership	Zurich
HS 197	Health, Safety, Security , Environment Training Courses	Confined Space Awareness and Compliance: Safe Work Practices for Confined Space Entry	Zurich
HS 199	Health, Safety, Security , Environment Training Courses	Advanced Safety Audit (ASA)	Zurich
HS 201	Health, Safety, Security , Environment Training Courses	Energy, Carbon and the Environment	Zurich
HS 203	Health, Safety, Security , Environment Training Courses	Environmental Management Certificate	Zurich
HS 205	Health, Safety, Security , Environment Training Courses	Safety Management Best Practices	Zurich
MT 207	Management Training Courses	Strategic Crisis Management: Planning for Unexpected Challenges	Zurich
HT 209	Human Resource , Training	Workplace Mediation and Conflict Resolution Skills	Zurich
HT 211	Human Resource , Training	Employee Relations: Motivation, Grievances and Discipline (Certified Employee Relationship Specialist)ent (Certified HR Professional)	Zurich
HT 213	Human Resource , Training	Strategic Change Management for HR Professionals	Zurich
HT 215	Human Resource , Training	Driving Performance through Talent Management	Zurich
HT 217	Human Resource , Training	Managing and Coordinating Training Proactively	Zurich
HT 219	Human Resource , Training	Human Resources Development & Personnel Management	Zurich



LC 221	Leadership Training Courses	Leading Creatively	Zurich
HT 223	Human Resource , Training	The 5 Day MBA in HR	Zurich
HT 225	Human Resource , Training	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	Zurich
HT 227	Human Resource , Training	Competency Based Management	Zurich
HT 229	Human Resource , Training	The Effective Human Resources Administrator	Zurich
HT 231	Human Resource , Training	Measuring & Maximising Training ROI	Zurich
HT 233	Human Resource , Training	Human Resources Management	Zurich
HT 234	Human Resource , Training	(HRICP) Human Resources International Certificate Professional	Zurich
IT 236	IT, Telecommunication , Networking Training Courses	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	Zurich
AC 238	Administration and Secretarial Training Courses	The Senior Administrator Program	Zurich
LC 240	Leadership Training Courses	Leading with Emotional Intelligence: Psychology of Leadership (Certified Leader)	Zurich
LC 242	Leadership Training Courses	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	Zurich
MT 244	Management Training Courses	Priority Management: Optimising Time, Workflow & Productivity	Zurich
LC 246	Leadership Training Courses	The Middle Manager Development Programme: Creating Future Leaders	Zurich



MT 248	Management Training Courses	High Impact Supervisory Skills	Zurich
MT 250	Management Training Courses	Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables (Certified Planner)	Zurich
MT 252	Management Training Courses	Business Brain Train: The Whole Brain Approach To Business Effectiveness	Zurich
MT 254	Management Training Courses	Setting Priorities, Time Management & Stress Reduction: Managing Stress & Pressure at Work	Zurich
AC 256	Administration and Secretarial Training Courses	The Senior Secretary Development Programme (Professional Certificate)	Zurich
AC 258	Administration and Secretarial Training Courses	The Professional Office Manager Programme	Zurich
MT 261	Management Training Courses	Succeeding as a New Manager	Zurich
LC 263	Leadership Training Courses	Leadership Development: Self Awareness, Skills and Strategies	Zurich
AC 265	Administration and Secretarial Training Courses	Effective Presentation Skills	Zurich
LC 267	Leadership Training Courses	Leadership - Master Class	Zurich
PR 269	Public Relations , communication skills Training Courses	Advanced Communication & Problem Solving	Zurich
FA 271	Finance, Accounting , Budgeting Training Courses	Effective Budgeting, Planning & Control	Zurich
LC 273	Leadership Training Courses	Commanding Presence: Advanced Communication and Presentation Skills	Zurich



LC 275	Leadership Training Courses	The Virtual Leader: Developing & Leading Teams	Zurich
OG 277	Petroleum, Oil , Gas Training Courses	Petroleum Financial Management	Zurich
MT 279	Management Training Courses	Task Management Skills	Zurich
MT 281	Management Training Courses	Best Practices in Multishift Operations	Zurich
HS 283	Health, Safety, Security , Environment Training Courses	Safety Engineering & Risk Assessment	Zurich
LC 284	Leadership Training Courses	Task Leadership Skills	Zurich
MT 286	Management Training Courses	Negotiating & Dispute Resolutions	Zurich
HS 288	Health, Safety, Security , Environment Training Courses	Healthcare Performance Improvement	Zurich
MT 290	Management Training Courses	Writing Effective Policies & Procedures	Zurich
PM 292	Project Management Training Courses	Business Analysis within a Project Environment	Zurich
FA 294	Finance, Accounting , Budgeting Training Courses	Advanced Accounting & Finance Management	Zurich
MT 295	Management Training Courses	Skills For Women at Work	Zurich
PR 297	Public Relations , communication skills Training Courses	Public Relations and Media Skills	Zurich
PR 299	Public Relations , communication skills Training Courses	Protocol & Event Management (Certified Event Specialist)	Zurich
HT 301	Human Resource , Training	Design, Execute & Evaluate Training Programs	Zurich



MT 303	Management Training Courses	Key Managerial Skills for New Managers and Supervisors	Zurich
SM 305	Customer Service, Sales , Marketing Training Courses	Power Selling	Zurich
SM 307	Customer Service, Sales , Marketing Training Courses	Beyond Customer Service: Building a Customer Centric Organisation	Zurich
SM 309	Customer Service, Sales , Marketing Training Courses	Key Account Management: Establishing Profitable Customer Relationships	Zurich
SM 311	Customer Service, Sales , Marketing Training Courses	Implementing and Managing a Customer Complaints System	Zurich
PR 313	Public Relations , communication skills Training Courses	Communication for PR Professional	Zurich
SM 315	Customer Service, Sales , Marketing Training Courses	Certified Marketing Professional	Zurich
PR 317	Public Relations , communication skills Training Courses	Advanced Public Relations	Zurich
PC 319	Purchasing, Inventory , Contracts Training Courses	Negotiating Contracts Effectively	Zurich
PM 321	Project Management Training Courses	Project Cost Estimating Skills: Planning for Performance Excellence II	Zurich
PM 323	Project Management Training Courses	The Complete Course on Project Management	Zurich
PC 325	Purchasing, Inventory , Contracts Training Courses	Category Management in Procurement	Zurich
CV 327	Construction, Civil Engineering , Asset Management Training Courses	Managing & Negotiating with Consultants & Contractors	Zurich



EE 329	Energy, Electrical Engineering Training Courses	Solar PV System Design	Zurich
EE 331	Energy, Electrical Engineering Training Courses	Modern Power System Protective Relaying	Zurich
CV 333	Construction, Civil Engineering , Asset Management Training Courses	Structural Rehabilitation of Bridges	Zurich
CV 335	Construction, Civil Engineering , Asset Management Training Courses	Building Condition Assessment	Zurich
PM 337	Project Management Training Courses	Project Management Professionals (PMP, PMI)	Zurich
HS 339	Health, Safety, Security , Environment Training Courses	The Successful Healthcare Supervisor	Zurich
PC 341	Purchasing, Inventory , Contracts Training Courses	Supply Chain: Concept, Solution & Application	Zurich
CV 343	Construction, Civil Engineering , Asset Management Training Courses	Construction Contracts Master Class	Zurich
CM 345	Chemical, Mechanical Engineering Training Courses	Production Chemistry - OGPC	Zurich
PC 347	Purchasing, Inventory , Contracts Training Courses	Implementing the PreAward Phase of a Project or Major Procurement	Zurich
PC 349	Purchasing, Inventory , Contracts Training Courses	Resolving Contractual Claims and Disputes	Zurich
SM 351	Customer Service, Sales , Marketing Training Courses	Sales & Marketing Strategies	Zurich
PC 353	Purchasing, Inventory , Contracts Training Courses	Mastering Contract Management and Claims Mitigation (Certified Contracts Professional)	Zurich



PC 355	Purchasing, Inventory , Contracts Training Courses	Supply Chain Risk Management	Zurich
PM 357	Project Management Training Courses	Earned Value Management for Project Performance Measurement	Zurich
SM 359	Customer Service, Sales , Marketing Training Courses	Sales and Operations Planning & Integrating the Business	Zurich
MT 724	Management Training Courses	Strategic planning and Strategic Management, Crisis management and problem Solving	Zurich
MA 362	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Economic & Technical Evaluations in Engineering & Maintenance	Zurich
CM 364	Chemical, Mechanical Engineering Training Courses	Flow Measurement and Custody Transfer	Zurich
EE 366	Energy, Electrical Engineering Training Courses	ISO 50001 Developing and Implementing an Energy Management	Zurich
HS 368	Health, Safety, Security , Environment Training Courses	Safety in Process Design	Zurich
PM 370	Project Management Training Courses	Construction Site Management & Supervision	Zurich
HS 372	Health, Safety, Security , Environment Training Courses	Healthcare Information Systems Management	Zurich
FA 374	Finance, Accounting , Budgeting Training Courses	Feasibility Studies: Preparation, Analysis & Evaluation	Zurich
PM 376	Project Management Training Courses	FINANCING ENERGY PROJECTS	Zurich
MT 378	Management Training Courses	Managing Multiple Tasks, Priorities & Deadlines	Zurich



PM 380	Project Management Training Courses	Project Management Specialist	Zurich
PM 382	Project Management Training Courses	Project Start up Seminar	Zurich
PM 384	Project Management Training Courses	The Project Management Professional Examination Preparatory Course	Zurich
IT 386	IT, Telecommunication , Networking Training Courses	Effective Business Decisions Using Data Analysis	Zurich
LC 388	Leadership Training Courses	Advanced Problem Solving & Decision Making Creative Problem Solving for Innovative Leadership	Zurich
LC 390	Leadership Training Courses	Communication, Coordination & Leadership	Zurich
LC 392	Leadership Training Courses	Leadership Excellence in Handling Pressure & Stress	Zurich
LC 394	Leadership Training Courses	Advanced High Performance Leadership	Zurich
MT 396	Management Training Courses	Strategic Planning, Development & Implementation	Zurich
FA 398	Finance, Accounting , Budgeting Training Courses	Financial Analysis, Planning & Controlling Budgets	Zurich
FA 400	Finance, Accounting , Budgeting Training Courses	Developing, Improving & Monitoring the Internal Audit Function	Zurich
AC 402	Administration and Secretarial Training Courses	Effective Office Management	Zurich
LC 404	Leadership Training Courses	Decisions, Dynamics & Leadership Styles	Zurich
LC 406	Leadership Training Courses	Inspirational Leadership Strategy Culture and Change	Zurich



AC 408	Administration and Secretarial Training Courses	Office Management & Effective Administration Skills	Zurich
IT 410	IT, Telecommunication , Networking Training Courses	Strategic IT Leadership	Zurich
LC 412	Leadership Training Courses	The Leadership Journey Communication Innovation & Vision	Zurich
LC 414	Leadership Training Courses	The Virtual Leader Developing & Leading Teams	Zurich
MT 416	Management Training Courses	Strategic Thinking & Business Planning	Zurich
AC 418	Administration and Secretarial Training Courses	Archiving & Filing	Zurich
LC 420	Leadership Training Courses	Leadership Communication & Interpersonal Skills Leadership through Self Mastery	Zurich
LC 422	Leadership Training Courses	Smart Leadership Achieving Strategy through Leadership and Innovation	Zurich
MA 424	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Medium Voltage & High Voltage Switchgear Operations & Maintenance	Zurich
EE 426	Energy, Electrical Engineering Training Courses	System Earthing and Protective Earthing in Utilities and Industrial Electrical Networks	Zurich
IT 428	IT, Telecommunication , Networking Training Courses	GPRS Technical Overview	Zurich
IT 431	IT, Telecommunication , Networking Training Courses	ATM Frame Relay and IP Integregation	Zurich
IT 434	IT, Telecommunication , Networking Training Courses	ATM: Advanced Concepts and Developments	Zurich



LC 440	Leadership Training Courses	Supervisory Skills And Development of leadership	Zurich
FA 442	Finance, Accounting , Budgeting Training Courses	Integrating Budgeting, Forecasting and Business Planning	Zurich
FA 444	Finance, Accounting , Budgeting Training Courses	Understanding Finance to Influence Strategic Decisions	Zurich
FA 446	Finance, Accounting , Budgeting Training Courses	Finance and Accounting for Office Administrators & Secretaries	Zurich
FA 448	Finance, Accounting , Budgeting Training Courses	The 5_Day MBA in Finance	Zurich
FA 450	Finance, Accounting , Budgeting Training Courses	Corporate & Financial Restructuring	Zurich
FA 452	Finance, Accounting , Budgeting Training Courses	Financial Strategy: Essential Finance Management Skills	Zurich
LC 454	Leadership Training Courses	Certificate in Leadership & Management Excellence	Zurich
AC 456	Administration and Secretarial Training Courses	Critical Competencies for Administrators & Secretaries	Zurich
SM 458	Customer Service, Sales , Marketing Training Courses	Customer Service Mindset	Zurich
SM 460	Customer Service, Sales , Marketing Training Courses	Marketing Channels Distribution Channel Management	Zurich
SM 462	Customer Service, Sales , Marketing Training Courses	Market Analysis Competitive Intelligence & Benchmarking	Zurich
CV 464	Construction, Civil Engineering , Asset Management Training Courses	Building Finishes and Rehabilitation Works	Zurich
PR 466	Public Relations , communication skills Training Courses	Public Relations Campaigns _ From Planning to Execution	Zurich



SM 468	Customer Service, Sales , Marketing Training Courses	Developing & Implementing Strategic Marketing Plans	Zurich
SM 470	Customer Service, Sales , Marketing Training Courses	Achieving Excellence in Customer Service _ Providing a Quality Service	Zurich
HT 472	Human Resource , Training	Compensation & Benefits Administrator	Zurich
HT 474	Human Resource , Training	Linking Training to Organisational Goals	Zurich
HT 476	Human Resource , Training	HR Skills for HR Administrators	Zurich
SM 478	Customer Service, Sales , Marketing Training Courses	Managing Service Quality and Customer Satisfaction (Certified Customer Management Specialist)	Zurich
SM 480	Customer Service, Sales , Marketing Training Courses	Advanced Customer Service Management	Zurich
SM 482	Customer Service, Sales , Marketing Training Courses	Certified Sales Professional	Zurich
MA 484	Maintenance Planning, Process Engineering , Instrumentation Training Courses	AC Electrical Motors & Drives Troubleshooting, Maintenance & Protection	Zurich
CM 486	Chemical, Mechanical Engineering Training Courses	Process Plant Start_up and Commissioning	Zurich
CM 488	Chemical, Mechanical Engineering Training Courses	Shutdowns, Turnarounds and Outages	Zurich
OG 490	Petroleum, Oil , Gas Training Courses	Crisis Management & Emergency Response for the Oil and Gas Industry	Zurich
LC 492	Leadership Training Courses	Leading Under Pressure	Zurich
HS 494	Health, Safety, Security , Environment Training Courses	Marine Pollution and Management	Zurich



PR 496	Public Relations , communication skills Training Courses	Corporate Social Responsibility	Zurich
HS 498	Health, Safety, Security , Environment Training Courses	Advanced occupational Safety and Health Administration	Zurich
HS 500	Health, Safety, Security , Environment Training Courses	Security Management, Planning & Asset Protection	Zurich
HS 502	Health, Safety, Security , Environment Training Courses	The Security Officer Development Programme Developing Practical Skills & Techniques	Zurich
AC 504	Administration and Secretarial Training Courses	Organising and Behavioural Skills for Administrative Professionals_ Executive Secretaries_ PAs	Zurich
AC 506	Administration and Secretarial Training Courses	Strategies for the security of documents and electronic information	Zurich
OG 508	Petroleum, Oil , Gas Training Courses	Materials of Construction for Process Equipment & Piping Systems “ Selection and In_Service Performance	Zurich
CV 510	Construction, Civil Engineering , Asset Management Training Courses	Construction Quality Control and Site Inspection	Zurich
AC 512	Administration and Secretarial Training Courses	Professional Secretarial & Administration Skills	Zurich
AC 514	Administration and Secretarial Training Courses	E Library Management Techniques	Zurich
MA 516	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Pumps, compressor and turbine: Selection, Operation & Maintenance	Zurich



OG 518	Petroleum, Oil , Gas Training Courses	Surface Production Operations	Zurich
OG 520	Petroleum, Oil , Gas Training Courses	Flow Measurement and Custody Transfer	Zurich
PC 522	Purchasing, Inventory , Contracts Training Courses	Contracts Management Specialist	Zurich
PC 524	Purchasing, Inventory , Contracts Training Courses	Service Level Agreements	Zurich
CV 526	Construction, Civil Engineering , Asset Management Training Courses	Asset Management & ISO 55000 Series	Zurich
CV 528	Construction, Civil Engineering , Asset Management Training Courses	Facilities Management Specialist	Zurich
MT 530	Management Training Courses	Business Strategy Essentials : Introduction to Strategic Management	Zurich
FA 532	Finance, Accounting , Budgeting Training Courses	Masterclass Advanced Strategies in Oil & Gas Finance & Accounting	Zurich
FA 534	Finance, Accounting , Budgeting Training Courses	Strategic Planning, Management Control & Effective Budgeting	Zurich
LC 536	Leadership Training Courses	Strategy, Risks, Negotiation & Leadership	Zurich
OG 538	Petroleum, Oil , Gas Training Courses	Metallurgy for Non Metallurgists	Zurich
CM 540	Chemical, Mechanical Engineering Training Courses	Risk Based Strategies for Inspection & Maintenance (RBI & RBM)	Zurich
LC 542	Leadership Training Courses	PLC & SCADA Systems and Leadership Skills	Zurich



OG 544	Petroleum, Oil , Gas Training Courses	Building Operational Excellence in the Process Industry	Zurich
MA 546	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Management: Developing & Enhancing Maintenance Strategies	Zurich
HS 548	Health, Safety, Security , Environment Training Courses	Working & Safety in Chemical Laboratory, Preparation & Take Sample Workshop	Zurich
MA 550	Maintenance Planning, Process Engineering , Instrumentation Training Courses	UPS Systems & Battery Chargers: Maintenance & Troubleshooting	Zurich
EE 552	Energy, Electrical Engineering Training Courses	Electrical Installations & Maintenance: Design, Inspection_Testing, Maintenance and Resilience	Zurich
MA 554	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Modern Maintenance Technologies: Challenging Traditional Approaches in Maintenance	Zurich
AC 556	Administration and Secretarial Training Courses	Efficient Administration Skills	Zurich
AC 558	Administration and Secretarial Training Courses	The Office Professional and Records Management Masterclass	Zurich
CM 560	Chemical, Mechanical Engineering Training Courses	Instrumentation Engineering Practices for Facilities Personnel	Zurich
MA 562	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Predictive Maintenance	Zurich
MT 564	Management Training Courses	Time Management and Personal Effectiveness	Zurich



LC 566	Leadership Training Courses	The Three _ Dimensions of Leadership	Zurich
HS 568	Health, Safety, Security , Environment Training Courses	Legal Aspects of Health Care	Zurich
OG 570	Petroleum, Oil , Gas Training Courses	Gas Production Engineering GPO	Zurich
MA 572	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Strategic Maintenance Planning	Zurich
MT 725	Management Training Courses	Coordinating and supervising the executive departments	Zurich
OG 575	Petroleum, Oil , Gas Training Courses	Production Planning & Scheduling Petroleum Refineries	Zurich
EE 577	Energy, Electrical Engineering Training Courses	Electric Power Distribution System For Industrial Plants	Zurich
MA 579	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Planning Schedule & Work Control	Zurich
EE 581	Energy, Electrical Engineering Training Courses	Safe Operation & Maintenance of Circuit Breakers and Switchgears	Zurich
MA 583	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Advanced Maintenance Management	Zurich
HS 585	Health, Safety, Security , Environment Training Courses	Developing and Effective Safety Culture	Zurich
HS 587	Health, Safety, Security , Environment Training Courses	Advanced Health & Safety Management	Zurich
HT 589	Human Resource , Training	Basics of Human Resource Management	Zurich



HT 590	Human Resource , Training	Essential Skills for Effective Training Administration	Zurich
IT 592	IT, Telecommunication , Networking Training Courses	Agile Test Driven Development Training	Zurich
HT 594	Human Resource , Training	Compensation Packages and Salary Structure	Zurich
HT 596	Human Resource , Training	Manpower Organisation, Succession Planning & Trend Analysis	Zurich
HT 598	Human Resource , Training	Train the Trainer: From Design to Delivery	Zurich
HT 600	Human Resource , Training	Compensation & Benefits Management	Zurich
LC 602	Leadership Training Courses	Leadership and Management Skills for the 21st Century	Zurich
AC 604	Administration and Secretarial Training Courses	Document Control	Zurich
HT 606	Human Resource , Training	The Oxford HRM & Training Programme	Zurich
SM 608	Customer Service, Sales , Marketing Training Courses	Customer Focused Management	Zurich
FA 610	Finance, Accounting , Budgeting Training Courses	Modern international standards of Internal Audit Function	Zurich
PC 612	Purchasing, Inventory , Contracts Training Courses	Purchasing Techniques, Negotiating & Cost Reduction	Zurich
PC 614	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Contracts & Purchasing Management	Zurich
PC 616	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Purchasing Management	Zurich



PC 618	Purchasing, Inventory , Contracts Training Courses	Negotiating, Drafting & Understanding Contracts	Zurich
PC 620	Purchasing, Inventory , Contracts Training Courses	Contract Drafting for Procurement, Tendering & Commissioning	Zurich
PC 622	Purchasing, Inventory , Contracts Training Courses	Effective Global Procurement	Zurich
IT 633	IT, Telecommunication , Networking Training Courses	Advanced AutoCAD Training	Zurich
CV 635	Construction, Civil Engineering , Asset Management Training Courses	Pavement Construction and Maintenance Management Based on GIS	Zurich
EE 637	Energy, Electrical Engineering Training Courses	Introduction to High Voltage Equipment and Power Systems	Zurich
EE 639	Energy, Electrical Engineering Training Courses	Protection of Electrical Power Systems	Zurich
CM 641	Chemical, Mechanical Engineering Training Courses	Process Equipment & Piping Systems	Zurich
MA 643	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Safe Handling, Operation and Maintenance of Electrical Equipment in Hazardous Areas	Zurich
HS 645	Health, Safety, Security , Environment Training Courses	Safety Instrumentation & Emergency Shutdown Systems	Zurich
PC 647	Purchasing, Inventory , Contracts Training Courses	Effective Purchasing, Tendering & Supplier Selection	Zurich
PC 649	Purchasing, Inventory , Contracts Training Courses	Logistics & Supply Chain Management	Zurich
PC 651	Purchasing, Inventory , Contracts Training Courses	Managing Vendor Qualification, Performance & Contract Compliance	Zurich



PM 653	Project Management Training Courses	Project Risk Management & Compliance	Zurich
PC 655	Purchasing, Inventory , Contracts Training Courses	Effective Purchasing and Contract Negotiation Strategies	Zurich
PM 657	Project Management Training Courses	The Contracts & Project Management MBA	Zurich
PM 659	Project Management Training Courses	Project Management, Scheduling & Compliance: Planning, Scheduling & Control	Zurich
PM 661	Project Management Training Courses	Project Leadership in Action: Power, Influence, Politics and Negotiations	Zurich
IT 663	IT, Telecommunication , Networking Training Courses	Data Management, Manipulation and Analysis using Excel	Zurich
IT 665	IT, Telecommunication , Networking Training Courses	Information Security Management	Zurich
OG 667	Petroleum, Oil , Gas Training Courses	Amine Gas Sweetening& Sulphur Recovery	Zurich
IT 669	IT, Telecommunication , Networking Training Courses	CAD Quality Assurance, Productivity Improvement & New CAD Methodologies	Zurich
IT 671	IT, Telecommunication , Networking Training Courses	Information Management Compliance	Zurich
MT 673	Management Training Courses	International Joint Ventures and Strategic Alliances	Zurich
IT 675	IT, Telecommunication , Networking Training Courses	Agile Business Analyst Training	Zurich
CV 677	Construction, Civil Engineering , Asset Management Training Courses	Road Project Management	Zurich



IT 679	IT, Telecommunication , Networking Training Courses	Information Technology Project Management	Zurich
OG 681	Petroleum, Oil , Gas Training Courses	Managing Project Risks in the Oil & Gas Industry	Zurich
IT 683	IT, Telecommunication , Networking Training Courses	Introduction to TCP_IP and Internet Security	Zurich
HT 685	Human Resource , Training	Legal Aspects of HR and Personnel Management	Zurich
AC 686	Administration and Secretarial Training Courses	Advanced Office Management & Secretarial Effective Administration Skills	Zurich
AC 687	Administration and Secretarial Training Courses	Documents and Records Management Compliance: (ISO: 15489 Standard)	Zurich
AC 688	Administration and Secretarial Training Courses	Effective Report Writing Skills	Zurich
AC 689	Administration and Secretarial Training Courses	Executive Secretariat and Office Management for Top Management	Zurich
MT 691	Management Training Courses	Masterclass for Administrative Professionals, Secretaries & PAs	Zurich
AC 693	Administration and Secretarial Training Courses	Secretariat _ Future Office Management	Zurich
IT 695	IT, Telecommunication , Networking Training Courses	Managing IT Projects Effectively	Zurich
PC 697	Purchasing, Inventory , Contracts Training Courses	Inventory and Stock Control Management	Zurich
PR 699	Public Relations , communication skills Training Courses	Mastering Public Relations & Communications Practice	Zurich
LC 701	Leadership Training Courses	The Oxford Advanced Management & Leadership Programme	Zurich



MA 703	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Planning and Scheduling Maintenance Work Comprehensive	Zurich
HS 705	Health, Safety, Security, Environment Training Courses	OSHA in Professional Safety and Health	Zurich
IT 706	IT, Telecommunication, Networking Training Courses	Kaspersky Endpoint Security and Management	Zurich
EE 727	Energy, Electrical Engineering Training Courses	Alternative energy	Zurich
CV 726	Construction, Civil Engineering, Asset Management Training Courses	Workshop sustainable cities	Zurich
PR 710	Public Relations, communication skills Training Courses	Public Relations Responsibility	Zurich
PM 712	Project Management Training Courses	Project Monitoring & Control	Zurich
PM 714	Project Management Training Courses	Project Management From Idea to Implementation & Beyond	Zurich
PM 716	Project Management Training Courses	Project Managers Guide	Zurich
PM 718	Project Management Training Courses	ADVANCED CAPITAL PROJECT EVALUATION & DECISION MAKING	Zurich
PM 720	Project Management Training Courses	Advanced Project Management	Zurich
CM 722	Chemical, Mechanical Engineering Training Courses	Chemical Laboratory Instrumentation: Operation, Quality and Safety of Equipment	Zurich
MT 735	Management Training Courses	Quality Management (QMS) for Airlines	Zurich



CM 737	Chemical, Mechanical Engineering Training Courses	ISO 17025 Laboratory Quality Management	Zurich
IT 739	IT, Telecommunication , Networking Training Courses	Cyber security Foundations	Zurich
IT 741	IT, Telecommunication , Networking Training Courses	Cyber Security Specialist	Zurich
MA 743	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Facility Planning and Management	Zurich
MA 745	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Advanced Maintenance Management and Control	Zurich
MA 747	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Electrical & Instrumentation Design, Installation & Operation	Zurich
AC 751	Administration and Secretarial Training Courses	Strategic Planning for Records and Archives Services	Zurich
PC 750	Purchasing, Inventory , Contracts Training Courses	Supply Chain Management: Inventory Management and Control	Zurich
CV 753	Construction, Civil Engineering , Asset Management Training Courses	Asset integrity management	Zurich
IT 755	IT, Telecommunication , Networking Training Courses	Spring Framework Master Class	Zurich
IT 757	IT, Telecommunication , Networking Training Courses	Spring: Core Training	Zurich
IT 758	IT, Telecommunication , Networking Training Courses	Vue.js 2 Essential Training	Zurich



HS 807	Health, Safety, Security , Environment Training Courses	HAZOP Leader Advanced Process Hazard Analysis (PHA) Methods & Leadership	Zurich
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