



<b>Code</b>	<b>Category</b>	<b>Course</b>	<b>City</b>
IT 809	IT, Telecommunication , Networking Training Courses	Professional Data Protection officer	Berlin
SM 102	Customer Service, Sales , Marketing Training Courses	Quality Customer Service for Supervisors and Managers	Berlin
AC 104	Administration and Secretarial Training Courses	Effective Administration Skills for Secretaries	Berlin
OG 106	Petroleum, Oil , Gas Training Courses	Finance & Accounting for the Oil & Gas Industry	Berlin
PC 108	Purchasing, Inventory , Contracts Training Courses	Strategic Purchasing and Supply Management	Berlin
PR 110	Public Relations , communication skills Training Courses	Driving Business Performance with Social Media for Motivation of Employees	Berlin
PR 112	Public Relations , communication skills Training Courses	Communicating to Your Senior Management and Key Stakeholders	Berlin
MT 114	Management Training Courses	Successful Management for Business Achievement	Berlin
LC 116	Leadership Training Courses	Creative Strategic Planning and Leadership	Berlin
MA 118	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Planning, Scheduling and Control	Berlin
IT 120	IT, Telecommunication , Networking Training Courses	PLC Telemetry and SCADA Technologies	Berlin
AC 122	Administration and Secretarial Training Courses	Administrative & Executive Secretarial Skills	Berlin



FA 124	Finance, Accounting , Budgeting Training Courses	Accounts Payable From Accounting to Management (Planning, Organizing and Achieving Best Practices)	Berlin
MA 126	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Operational Excellence in the Process Industry	Berlin
MA 128	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Process Plant Optimisation & Energy Conservation	Berlin
MA 130	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Vibration Monitoring, Analysis, Alignment & Balancing	Berlin
OG 132	Petroleum, Oil , Gas Training Courses	Flooding: A to Z of Best Practices	Berlin
OG 134	Petroleum, Oil , Gas Training Courses	Operation, Diagnostics and Maintenance of Equipment for Oil & Gas Production	Berlin
CM 136	Chemical, Mechanical Engineering Training Courses	Heat Transfer: Augmentation Techniques in the Process Industry	Berlin
CM 138	Chemical, Mechanical Engineering Training Courses	Transport of Solids: Hydraulic & Pneumatic Conveying	Berlin
OG 140	Petroleum, Oil , Gas Training Courses	The A to Z of Petroleum Industry	Berlin
CM 142	Chemical, Mechanical Engineering Training Courses	Welding Technology	Berlin
LC 144	Leadership Training Courses	Strategy, Leadership & Innovation: achieving strategy through leadership	Berlin



EE 146	Energy, Electrical Engineering Training Courses	Power Generation: Gas Turbines Co Generation Combined Cycle Plants Wind Power Generation and Solar Power	Berlin
OG 148	Petroleum, Oil , Gas Training Courses	Oil & Gas Economics & Risk Evaluation	Berlin
FA 150	Finance, Accounting , Budgeting Training Courses	International Financial Reporting Standards	Berlin
FA 152	Finance, Accounting , Budgeting Training Courses	The Financial Excellence Programme	Berlin
MA 154	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Leadership	Berlin
MA 156	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Effective Reliability & Maintenance Best Practices	Berlin
OG 158	Petroleum, Oil , Gas Training Courses	Oil & Gas Accounting & Performance Measurement	Berlin
MA 160	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Shutdown Planning	Berlin
FA 162	Finance, Accounting , Budgeting Training Courses	Fast Closing Month end & Year end Accounts	Berlin
FA 164	Finance, Accounting , Budgeting Training Courses	Setting & Controlling Budgets	Berlin
FA 166	Finance, Accounting , Budgeting Training Courses	Preparing Budgets	Berlin
FA 168	Finance, Accounting , Budgeting Training Courses	Finance, Risk Management & Corporate Governance	Berlin



HS 169	Health, Safety, Security , Environment Training Courses	Prevention and firefighting systems ,Evaluation of advanced risk management	Berlin
HS 171	Health, Safety, Security , Environment Training Courses	Fire risk management strategies, Prevention, Control, Monitor and analyze risk Accidents	Berlin
FA 173	Finance, Accounting , Budgeting Training Courses	Financial Management for Non Financial Professionals	Berlin
FA 175	Finance, Accounting , Budgeting Training Courses	Accounting, Decision Making & Financial Communication	Berlin
FA 177	Finance, Accounting , Budgeting Training Courses	The Advanced Finance Leaders Programme	Berlin
HS 179	Health, Safety, Security , Environment Training Courses	IOSH Managing Safely	Berlin
HS 181	Health, Safety, Security , Environment Training Courses	Contamination and Hazardous Wastes Management and Prevention	Berlin
PR 183	Public Relations , communication skills Training Courses	Media Management in Crisis Communications	Berlin
HS 185	Health, Safety, Security , Environment Training Courses	Developing an Effective Safety Culture	Berlin
HS 187	Health, Safety, Security , Environment Training Courses	Excellence in Health Care Management	Berlin
HS 189	Health, Safety, Security , Environment Training Courses	Environmental Monitoring and Modelling: Environmental Management Systems	Berlin
HS 191	Health, Safety, Security , Environment Training Courses	Level 4 Award in Health & Safety in the Workplace	Berlin
HS 193	Health, Safety, Security , Environment Training Courses	Alarm Management	Berlin



HS 195	Health, Safety, Security , Environment Training Courses	HSE Leadership	Berlin
HS 197	Health, Safety, Security , Environment Training Courses	Confined Space Awareness and Compliance: Safe Work Practices for Confined Space Entry	Berlin
HS 199	Health, Safety, Security , Environment Training Courses	Advanced Safety Audit (ASA)	Berlin
HS 201	Health, Safety, Security , Environment Training Courses	Energy, Carbon and the Environment	Berlin
HS 203	Health, Safety, Security , Environment Training Courses	Environmental Management Certificate	Berlin
HS 205	Health, Safety, Security , Environment Training Courses	Safety Management Best Practices	Berlin
MT 207	Management Training Courses	Strategic Crisis Management: Planning for Unexpected Challenges	Berlin
HT 209	Human Resource , Training	Workplace Mediation and Conflict Resolution Skills	Berlin
HT 211	Human Resource , Training	Employee Relations: Motivation, Grievances and Discipline (Certified Employee Relationship Specialist)ent (Certified HR Professional)	Berlin
HT 213	Human Resource , Training	Strategic Change Management for HR Professionals	Berlin
HT 215	Human Resource , Training	Driving Performance through Talent Management	Berlin
HT 217	Human Resource , Training	Managing and Coordinating Training Proactively	Berlin
HT 219	Human Resource , Training	Human Resources Development & Personnel Management	Berlin



LC 221	Leadership Training Courses	Leading Creatively	Berlin
HT 223	Human Resource , Training	The 5 Day MBA in HR	Berlin
HT 225	Human Resource , Training	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	Berlin
HT 227	Human Resource , Training	Competency Based Management	Berlin
HT 229	Human Resource , Training	The Effective Human Resources Administrator	Berlin
HT 231	Human Resource , Training	Measuring & Maximising Training ROI	Berlin
HT 233	Human Resource , Training	Human Resources Management	Berlin
HT 234	Human Resource , Training	(HRICP) Human Resources International Certificate Professional	Berlin
IT 236	IT, Telecommunication , Networking Training Courses	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	Berlin
AC 238	Administration and Secretarial Training Courses	The Senior Administrator Program	Berlin
LC 240	Leadership Training Courses	Leading with Emotional Intelligence: Psychology of Leadership (Certified Leader)	Berlin
LC 242	Leadership Training Courses	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	Berlin
MT 244	Management Training Courses	Priority Management: Optimising Time, Workflow & Productivity	Berlin
LC 246	Leadership Training Courses	The Middle Manager Development Programme: Creating Future Leaders	Berlin



MT 248	Management Training Courses	High Impact Supervisory Skills	Berlin
MT 250	Management Training Courses	Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables (Certified Planner)	Berlin
MT 252	Management Training Courses	Business Brain Train: The Whole Brain Approach To Business Effectiveness	Berlin
MT 254	Management Training Courses	Setting Priorities, Time Management & Stress Reduction: Managing Stress & Pressure at Work	Berlin
AC 256	Administration and Secretarial Training Courses	The Senior Secretary Development Programme (Professional Certificate)	Berlin
258		The Professional Office Manager Programme	
MT 261	Management Training Courses	Succeeding as a New Manager	Berlin
LC 263	Leadership Training Courses	Leadership Development: Self Awareness, Skills and Strategies	Berlin
AC 265	Administration and Secretarial Training Courses	Effective Presentation Skills	Berlin
LC 267	Leadership Training Courses	Leadership - Master Class	Berlin
PR 269	Public Relations , communication skills Training Courses	Advanced Communication & Problem Solving	Berlin
FA 271	Finance, Accounting , Budgeting Training Courses	Effective Budgeting, Planning & Control	Berlin
LC 273	Leadership Training Courses	Commanding Presence: Advanced Communication and Presentation Skills	Berlin



LC 275	Leadership Training Courses	The Virtual Leader: Developing & Leading Teams	Berlin
OG 277	Petroleum, Oil , Gas Training Courses	Petroleum Financial Management	Berlin
MT 279	Management Training Courses	Task Management Skills	Berlin
MT 281	Management Training Courses	Best Practices in Multishift Operations	Berlin
HS 283	Health, Safety, Security , Environment Training Courses	Safety Engineering & Risk Assessment	Berlin
LC 284	Leadership Training Courses	Task Leadership Skills	Berlin
MT 286	Management Training Courses	Negotiating & Dispute Resolutions	Berlin
HS 288	Health, Safety, Security , Environment Training Courses	Healthcare Performance Improvement	Berlin
MT 290	Management Training Courses	Writing Effective Policies & Procedures	Berlin
PM 292	Project Management Training Courses	Business Analysis within a Project Environment	Berlin
FA 294	Finance, Accounting , Budgeting Training Courses	Advanced Accounting & Finance Management	Berlin
MT 295	Management Training Courses	Skills For Women at Work	Berlin
PR 297	Public Relations , communication skills Training Courses	Public Relations and Media Skills	Berlin
PR 299	Public Relations , communication skills Training Courses	Protocol & Event Management (Certified Event Specialist)	Berlin
HT 301	Human Resource , Training	Design, Execute & Evaluate Training Programs	Berlin





MT 303	Management Training Courses	Key Managerial Skills for New Managers and Supervisors	Berlin
SM 305	Customer Service, Sales , Marketing Training Courses	Power Selling	Berlin
SM 307	Customer Service, Sales , Marketing Training Courses	Beyond Customer Service: Building a Customer Centric Organisation	Berlin
SM 309	Customer Service, Sales , Marketing Training Courses	Key Account Management: Establishing Profitable Customer Relationships	Berlin
SM 311	Customer Service, Sales , Marketing Training Courses	Implementing and Managing a Customer Complaints System	Berlin
PR 313	Public Relations , communication skills Training Courses	Communication for PR Professional	Berlin
SM 315	Customer Service, Sales , Marketing Training Courses	Certified Marketing Professional	Berlin
PR 317	Public Relations , communication skills Training Courses	Advanced Public Relations	Berlin
PC 319	Purchasing, Inventory , Contracts Training Courses	Negotiating Contracts Effectively	Berlin
PM 321	Project Management Training Courses	Project Cost Estimating Skills: Planning for Performance Excellence II	Berlin
PM 323	Project Management Training Courses	The Complete Course on Project Management	Berlin
PC 325	Purchasing, Inventory , Contracts Training Courses	Category Management in Procurement	Berlin
CV 327	Construction, Civil Engineering , Asset Management Training Courses	Managing & Negotiating with Consultants & Contractors	Berlin



EE 329	Energy, Electrical Engineering Training Courses	Solar PV System Design	Berlin
EE 331	Energy, Electrical Engineering Training Courses	Modern Power System Protective Relaying	Berlin
CV 333	Construction, Civil Engineering , Asset Management Training Courses	Structural Rehabilitation of Bridges	Berlin
CV 335	Construction, Civil Engineering , Asset Management Training Courses	Building Condition Assessment	Berlin
PM 337	Project Management Training Courses	Project Management Professionals ( PMP, PMI )	Berlin
HS 339	Health, Safety, Security , Environment Training Courses	The Successful Healthcare Supervisor	Berlin
PC 341	Purchasing, Inventory , Contracts Training Courses	Supply Chain: Concept, Solution & Application	Berlin
CV 343	Construction, Civil Engineering , Asset Management Training Courses	Construction Contracts Master Class	Berlin
CM 345	Chemical, Mechanical Engineering Training Courses	Production Chemistry - OGPC	Berlin
PC 347	Purchasing, Inventory , Contracts Training Courses	Implementing the PreAward Phase of a Project or Major Procurement	Berlin
PC 349	Purchasing, Inventory , Contracts Training Courses	Resolving Contractual Claims and Disputes	Berlin
SM 351	Customer Service, Sales , Marketing Training Courses	Sales & Marketing Strategies	Berlin
PC 353	Purchasing, Inventory , Contracts Training Courses	Mastering Contract Management and Claims Mitigation (Certified Contracts Professional)	Berlin



PC 355	Purchasing, Inventory , Contracts Training Courses	Supply Chain Risk Management	Berlin
PM 357	Project Management Training Courses	Earned Value Management for Project Performance Measurement	Berlin
SM 359	Customer Service, Sales , Marketing Training Courses	Sales and Operations Planning & Integrating the Business	Berlin
MT 724	Management Training Courses	Strategic planning and Strategic Management, Crisis management and problem Solving	Berlin
MA 362	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Economic & Technical Evaluations in Engineering & Maintenance	Berlin
CM 364	Chemical, Mechanical Engineering Training Courses	Flow Measurement and Custody Transfer	Berlin
EE 366	Energy, Electrical Engineering Training Courses	ISO 50001 Developing and Implementing an Energy Management	Berlin
HS 368	Health, Safety, Security , Environment Training Courses	Safety in Process Design	Berlin
PM 370	Project Management Training Courses	Construction Site Management & Supervision	Berlin
HS 372	Health, Safety, Security , Environment Training Courses	Healthcare Information Systems Management	Berlin
FA 374	Finance, Accounting , Budgeting Training Courses	Feasibility Studies: Preparation, Analysis & Evaluation	Berlin
PM 376	Project Management Training Courses	FINANCING ENERGY PROJECTS	Berlin
MT 378	Management Training Courses	Managing Multiple Tasks, Priorities & Deadlines	Berlin



PM 380	Project Management Training Courses	Project Management Specialist	Berlin
PM 382	Project Management Training Courses	Project Start up Seminar	Berlin
PM 384	Project Management Training Courses	The Project Management Professional Examination Preparatory Course	Berlin
IT 386	IT, Telecommunication , Networking Training Courses	Effective Business Decisions Using Data Analysis	Berlin
LC 388	Leadership Training Courses	Advanced Problem Solving & Decision Making Creative Problem Solving for Innovative Leadership	Berlin
LC 390	Leadership Training Courses	Communication, Coordination & Leadership	Berlin
LC 392	Leadership Training Courses	Leadership Excellence in Handling Pressure & Stress	Berlin
LC 394	Leadership Training Courses	Advanced High Performance Leadership	Berlin
MT 396	Management Training Courses	Strategic Planning, Development & Implementation	Berlin
FA 398	Finance, Accounting , Budgeting Training Courses	Financial Analysis, Planning & Controlling Budgets	Berlin
FA 400	Finance, Accounting , Budgeting Training Courses	Developing, Improving & Monitoring the Internal Audit Function	Berlin
AC 402	Administration and Secretarial Training Courses	Effective Office Management	Berlin
LC 404	Leadership Training Courses	Decisions, Dynamics & Leadership Styles	Berlin
LC 406	Leadership Training Courses	Inspirational Leadership Strategy Culture and Change	Berlin



AC 408	Administration and Secretarial Training Courses	Office Management & Effective Administration Skills	Berlin
IT 410	IT, Telecommunication , Networking Training Courses	Strategic IT Leadership	Berlin
LC 412	Leadership Training Courses	The Leadership Journey Communication Innovation & Vision	Berlin
LC 414	Leadership Training Courses	The Virtual Leader Developing & Leading Teams	Berlin
MT 416	Management Training Courses	Strategic Thinking & Business Planning	Berlin
AC 418	Administration and Secretarial Training Courses	Archiving & Filing	Berlin
LC 420	Leadership Training Courses	Leadership Communication & Interpersonal Skills Leadership through Self Mastery	Berlin
LC 422	Leadership Training Courses	Smart Leadership Achieving Strategy through Leadership and Innovation	Berlin
MA 424	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Medium Voltage & High Voltage Switchgear Operations & Maintenance	Berlin
EE 426	Energy, Electrical Engineering Training Courses	System Earthing and Protective Earthing in Utilities and Industrial Electrical Networks	Berlin
IT 428	IT, Telecommunication , Networking Training Courses	GPRS Technical Overview	Berlin
IT 431	IT, Telecommunication , Networking Training Courses	ATM Frame Relay and IP Integregation	Berlin
IT 434	IT, Telecommunication , Networking Training Courses	ATM: Advanced Concepts and Developments	Berlin



LC 440	Leadership Training Courses	Supervisory Skills And Development of leadership	Berlin
FA 442	Finance, Accounting , Budgeting Training Courses	Integrating Budgeting, Forecasting and Business Planning	Berlin
FA 444	Finance, Accounting , Budgeting Training Courses	Understanding Finance to Influence Strategic Decisions	Berlin
FA 446	Finance, Accounting , Budgeting Training Courses	Finance and Accounting for Office Administrators & Secretaries	Berlin
FA 448	Finance, Accounting , Budgeting Training Courses	The 5_Day MBA in Finance	Berlin
FA 450	Finance, Accounting , Budgeting Training Courses	Corporate & Financial Restructuring	Berlin
FA 452	Finance, Accounting , Budgeting Training Courses	Financial Strategy: Essential Finance Management Skills	Berlin
LC 454	Leadership Training Courses	Certificate in Leadership & Management Excellence	Berlin
AC 456	Administration and Secretarial Training Courses	Critical Competencies for Administrators & Secretaries	Berlin
SM 458	Customer Service, Sales , Marketing Training Courses	Customer Service Mindset	Berlin
SM 460	Customer Service, Sales , Marketing Training Courses	Marketing Channels Distribution Channel Management	Berlin
SM 462	Customer Service, Sales , Marketing Training Courses	Market Analysis Competitive Intelligence & Benchmarking	Berlin
CV 464	Construction, Civil Engineering , Asset Management Training Courses	Building Finishes and Rehabilitation Works	Berlin
PR 466	Public Relations , communication skills Training Courses	Public Relations Campaigns _ From Planning to Execution	Berlin



SM 468	Customer Service, Sales , Marketing Training Courses	Developing & Implementing Strategic Marketing Plans	Berlin
SM 470	Customer Service, Sales , Marketing Training Courses	Achieving Excellence in Customer Service _ Providing a Quality Service	Berlin
HT 472	Human Resource , Training	Compensation & Benefits Administrator	Berlin
HT 474	Human Resource , Training	Linking Training to Organisational Goals	Berlin
HT 476	Human Resource , Training	HR Skills for HR Administrators	Berlin
SM 478	Customer Service, Sales , Marketing Training Courses	Managing Service Quality and Customer Satisfaction (Certified Customer Management Specialist)	Berlin
SM 480	Customer Service, Sales , Marketing Training Courses	Advanced Customer Service Management	Berlin
SM 482	Customer Service, Sales , Marketing Training Courses	Certified Sales Professional	Berlin
MA 484	Maintenance Planning, Process Engineering , Instrumentation Training Courses	AC Electrical Motors & Drives Troubleshooting, Maintenance & Protection	Berlin
CM 486	Chemical, Mechanical Engineering Training Courses	Process Plant Start_up and Commissioning	Berlin
CM 488	Chemical, Mechanical Engineering Training Courses	Shutdowns, Turnarounds and Outages	Berlin
OG 490	Petroleum, Oil , Gas Training Courses	Crisis Management & Emergency Response for the Oil and Gas Industry	Berlin
LC 492	Leadership Training Courses	Leading Under Pressure	Berlin
HS 494	Health, Safety, Security , Environment Training Courses	Marine Pollution and Management	Berlin



PR 496	Public Relations , communication skills Training Courses	Corporate Social Responsibility	Berlin
HS 498	Health, Safety, Security , Environment Training Courses	Advanced occupational Safety and Health Administration	Berlin
HS 500	Health, Safety, Security , Environment Training Courses	Security Management, Planning & Asset Protection	Berlin
HS 502	Health, Safety, Security , Environment Training Courses	The Security Officer Development Programme Developing Practical Skills & Techniques	Berlin
AC 504	Administration and Secretarial Training Courses	Organising and Behavioural Skills for Administrative Professionals_ Executive Secretaries_ PAs	Berlin
AC 506	Administration and Secretarial Training Courses	Strategies for the security of documents and electronic information	Berlin
OG 508	Petroleum, Oil , Gas Training Courses	Materials of Construction for Process Equipment & Piping Systems “ Selection and In_ Service Performance	Berlin
CV 510	Construction, Civil Engineering , Asset Management Training Courses	Construction Quality Control and Site Inspection	Berlin
AC 512	Administration and Secretarial Training Courses	Professional Secretarial & Administration Skills	Berlin
AC 514	Administration and Secretarial Training Courses	E Library Management Techniques	Berlin
MA 516	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Pumps, compressor and turbine: Selection, Operation & Maintenance	Berlin





OG 518	Petroleum, Oil , Gas Training Courses	Surface Production Operations	Berlin
OG 520	Petroleum, Oil , Gas Training Courses	Flow Measurement and Custody Transfer	Berlin
PC 522	Purchasing, Inventory , Contracts Training Courses	Contracts Management Specialist	Berlin
PC 524	Purchasing, Inventory , Contracts Training Courses	Service Level Agreements	Berlin
CV 526	Construction, Civil Engineering , Asset Management Training Courses	Asset Management & ISO 55000 Series	Berlin
CV 528	Construction, Civil Engineering , Asset Management Training Courses	Facilities Management Specialist	Berlin
MT 530	Management Training Courses	Business Strategy Essentials : Introduction to Strategic Management	Berlin
FA 532	Finance, Accounting , Budgeting Training Courses	Masterclass Advanced Strategies in Oil & Gas Finance & Accounting	Berlin
FA 534	Finance, Accounting , Budgeting Training Courses	Strategic Planning, Management Control & Effective Budgeting	Berlin
LC 536	Leadership Training Courses	Strategy, Risks, Negotiation & Leadership	Berlin
OG 538	Petroleum, Oil , Gas Training Courses	Metallurgy for Non Metallurgists	Berlin
CM 540	Chemical, Mechanical Engineering Training Courses	Risk Based Strategies for Inspection & Maintenance (RBI & RBM)	Berlin
LC 542	Leadership Training Courses	PLC & SCADA Systems and Leadership Skills	Berlin



OG 544	Petroleum, Oil , Gas Training Courses	Building Operational Excellence in the Process Industry	Berlin
MA 546	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Management: Developing & Enhancing Maintenance Strategies	Berlin
HS 548	Health, Safety, Security , Environment Training Courses	Working & Safety in Chemical Laboratory, Preparation & Take Sample Workshop	Berlin
MA 550	Maintenance Planning, Process Engineering , Instrumentation Training Courses	UPS Systems & Battery Chargers: Maintenance & Troubleshooting	Berlin
EE 552	Energy, Electrical Engineering Training Courses	Electrical Installations & Maintenance: Design, Inspection_Testing, Maintenance and Resilience	Berlin
MA 554	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Modern Maintenance Technologies: Challenging Traditional Approaches in Maintenance	Berlin
AC 556	Administration and Secretarial Training Courses	Efficient Administration Skills	Berlin
AC 558	Administration and Secretarial Training Courses	The Office Professional and Records Management Masterclass	Berlin
CM 560	Chemical, Mechanical Engineering Training Courses	Instrumentation Engineering Practices for Facilities Personnel	Berlin
MA 562	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Predictive Maintenance	Berlin
MT 564	Management Training Courses	Time Management and Personal Effectiveness	Berlin



LC 566	Leadership Training Courses	The Three _ Dimensions of Leadership	Berlin
HS 568	Health, Safety, Security , Environment Training Courses	Legal Aspects of Health Care	Berlin
OG 570	Petroleum, Oil , Gas Training Courses	Gas Production Engineering GPO	Berlin
MA 572	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Strategic Maintenance Planning	Berlin
MT 725	Management Training Courses	Coordinating and supervising the executive departments	Berlin
OG 575	Petroleum, Oil , Gas Training Courses	Production Planning & Scheduling Petroleum Refineries	Berlin
EE 577	Energy, Electrical Engineering Training Courses	Electric Power Distribution System For Industrial Plants	Berlin
MA 579	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Maintenance Planning Schedule & Work Control	Berlin
EE 581	Energy, Electrical Engineering Training Courses	Safe Operation & Maintenance of Circuit Breakers and Switchgears	Berlin
MA 583	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Advanced Maintenance Management	Berlin
HS 585	Health, Safety, Security , Environment Training Courses	Developing and Effective Safety Culture	Berlin
HS 587	Health, Safety, Security , Environment Training Courses	Advanced Health & Safety Management	Berlin
HT 589	Human Resource , Training	Basics of Human Resource Management	Berlin



HT 590	Human Resource , Training	Essential Skills for Effective Training Administration	Berlin
IT 592	IT, Telecommunication , Networking Training Courses	Agile Test Driven Development Training	Berlin
HT 594	Human Resource , Training	Compensation Packages and Salary Structure	Berlin
HT 596	Human Resource , Training	Manpower Organisation, Succession Planning & Trend Analysis	Berlin
HT 598	Human Resource , Training	Train the Trainer: From Design to Delivery	Berlin
HT 600	Human Resource , Training	Compensation & Benefits Management	Berlin
LC 602	Leadership Training Courses	Leadership and Management Skills for the 21st Century	Berlin
AC 604	Administration and Secretarial Training Courses	Document Control	Berlin
HT 606	Human Resource , Training	The Oxford HRM & Training Programme	Berlin
SM 608	Customer Service, Sales , Marketing Training Courses	Customer Focused Management	Berlin
FA 610	Finance, Accounting , Budgeting Training Courses	Modern international standards of Internal Audit Function	Berlin
PC 612	Purchasing, Inventory , Contracts Training Courses	Purchasing Techniques, Negotiating & Cost Reduction	Berlin
PC 614	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Contracts & Purchasing Management	Berlin
PC 616	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Purchasing Management	Berlin



PC 618	Purchasing, Inventory , Contracts Training Courses	Negotiating, Drafting & Understanding Contracts	Berlin
PC 620	Purchasing, Inventory , Contracts Training Courses	Contract Drafting for Procurement, Tendering & Commissioning	Berlin
PC 622	Purchasing, Inventory , Contracts Training Courses	Effective Global Procurement	Berlin
IT 633	IT, Telecommunication , Networking Training Courses	Advanced AutoCAD Training	Berlin
CV 635	Construction, Civil Engineering , Asset Management Training Courses	Pavement Construction and Maintenance Management Based on GIS	Berlin
EE 637	Energy, Electrical Engineering Training Courses	Introduction to High Voltage Equipment and Power Systems	Berlin
EE 639	Energy, Electrical Engineering Training Courses	Protection of Electrical Power Systems	Berlin
CM 641	Chemical, Mechanical Engineering Training Courses	Process Equipment & Piping Systems	Berlin
MA 643	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Safe Handling, Operation and Maintenance of Electrical Equipment in Hazardous Areas	Berlin
HS 645	Health, Safety, Security , Environment Training Courses	Safety Instrumentation & Emergency Shutdown Systems	Berlin
PC 647	Purchasing, Inventory , Contracts Training Courses	Effective Purchasing, Tendering & Supplier Selection	Berlin
PC 649	Purchasing, Inventory , Contracts Training Courses	Logistics & Supply Chain Management	Berlin
PC 651	Purchasing, Inventory , Contracts Training Courses	Managing Vendor Qualification, Performance & Contract Compliance	Berlin



PM 653	Project Management Training Courses	Project Risk Management & Compliance	Berlin
PC 655	Purchasing, Inventory , Contracts Training Courses	Effective Purchasing and Contract Negotiation Strategies	Berlin
PM 657	Project Management Training Courses	The Contracts & Project Management MBA	Berlin
PM 659	Project Management Training Courses	Project Management, Scheduling & Compliance: Planning, Scheduling & Control	Berlin
PM 661	Project Management Training Courses	Project Leadership in Action: Power, Influence, Politics and Negotiations	Berlin
IT 663	IT, Telecommunication , Networking Training Courses	Data Management, Manipulation and Analysis using Excel	Berlin
IT 665	IT, Telecommunication , Networking Training Courses	Information Security Management	Berlin
OG 667	Petroleum, Oil , Gas Training Courses	Amine Gas Sweetening& Sulphur Recovery	Berlin
IT 669	IT, Telecommunication , Networking Training Courses	CAD Quality Assurance, Productivity Improvement & New CAD Methodologies	Berlin
IT 671	IT, Telecommunication , Networking Training Courses	Information Management Compliance	Berlin
MT 673	Management Training Courses	International Joint Ventures and Strategic Alliances	Berlin
IT 675	IT, Telecommunication , Networking Training Courses	Agile Business Analyst Training	Berlin
CV 677	Construction, Civil Engineering , Asset Management Training Courses	Road Project Management	Berlin



IT 679	IT, Telecommunication , Networking Training Courses	Information Technology Project Management	Berlin
OG 681	Petroleum, Oil , Gas Training Courses	Managing Project Risks in the Oil & Gas Industry	Berlin
IT 683	IT, Telecommunication , Networking Training Courses	Introduction to TCP_IP and Internet Security	Berlin
HT 685	Human Resource , Training	Legal Aspects of HR and Personnel Management	Berlin
AC 686	Administration and Secretarial Training Courses	Advanced Office Management & Secretarial Effective Administration Skills	Berlin
AC 687	Administration and Secretarial Training Courses	Documents and Records Management Compliance: (ISO: 15489 Standard)	Berlin
AC 688	Administration and Secretarial Training Courses	Effective Report Writing Skills	Berlin
AC 689	Administration and Secretarial Training Courses	Executive Secretariat and Office Management for Top Management	Berlin
MT 691	Management Training Courses	Masterclass for Administrative Professionals, Secretaries & PAs	Berlin
AC 693	Administration and Secretarial Training Courses	Secretariat _ Future Office Management	Berlin
IT 695	IT, Telecommunication , Networking Training Courses	Managing IT Projects Effectively	Berlin
PC 697	Purchasing, Inventory , Contracts Training Courses	Inventory and Stock Control Management	Berlin
PR 699	Public Relations , communication skills Training Courses	Mastering Public Relations & Communications Practice	Berlin
LC 701	Leadership Training Courses	The Oxford Advanced Management & Leadership Programme	Berlin



MA 703	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Planning and Scheduling Maintenance Work Comprehensive	Berlin
HS 705	Health, Safety, Security, Environment Training Courses	OSHA in Professional Safety and Health	Berlin
IT 706	IT, Telecommunication, Networking Training Courses	Kaspersky Endpoint Security and Management	Berlin
EE 727	Energy, Electrical Engineering Training Courses	Alternative energy	Berlin
CV 726	Construction, Civil Engineering, Asset Management Training Courses	Workshop sustainable cities	Berlin
PR 710	Public Relations, communication skills Training Courses	Public Relations Responsibility	Berlin
PM 712	Project Management Training Courses	Project Monitoring & Control	Berlin
PM 714	Project Management Training Courses	Project Management From Idea to Implementation & Beyond	Berlin
PM 716	Project Management Training Courses	Project Managers Guide	Berlin
PM 718	Project Management Training Courses	ADVANCED CAPITAL PROJECT EVALUATION & DECISION MAKING	Berlin
PM 720	Project Management Training Courses	Advanced Project Management	Berlin
CM 722	Chemical, Mechanical Engineering Training Courses	Chemical Laboratory Instrumentation: Operation, Quality and Safety of Equipment	Berlin
MT 735	Management Training Courses	Quality Management (QMS) for Airlines	Berlin





CM 737	Chemical, Mechanical Engineering Training Courses	ISO 17025 Laboratory Quality Management	Berlin
IT 739	IT, Telecommunication , Networking Training Courses	Cyber security Foundations	Berlin
IT 741	IT, Telecommunication , Networking Training Courses	Cyber Security Specialist	Berlin
MA 743	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Facility Planning and Management	Berlin
MA 745	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Advanced Maintenance Management and Control	Berlin
MA 747	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Electrical & Instrumentation Design, Installation & Operation	Berlin
AC 751	Administration and Secretarial Training Courses	Strategic Planning for Records and Archives Services	Berlin
PC 750	Purchasing, Inventory , Contracts Training Courses	Supply Chain Management: Inventory Management and Control	Berlin
CV 753	Construction, Civil Engineering , Asset Management Training Courses	Asset integrity management	Berlin
IT 755	IT, Telecommunication , Networking Training Courses	Spring Framework Master Class	Berlin
IT 757	IT, Telecommunication , Networking Training Courses	Spring: Core Training	Berlin
IT 758	IT, Telecommunication , Networking Training Courses	Vue.js 2 Essential Training	Berlin



HS 807	Health, Safety, Security , Environment Training Courses	HAZOP Leader Advanced Process Hazard Analysis (PHA) Methods & Leadership	Berlin
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